



首惠产融

首惠產業金融服務集團有限公司\*

CAPITAL INDUSTRIAL FINANCIAL SERVICES GROUP LIMITED

(Incorporated in Bermuda with limited liability)

(於百慕達註冊成立之有限公司)

(Stock Code: 730)

(股份代號: 730)

NOTIFICATION LETTER 通知信函

15 April 2024

Dear Registered Shareholders,

**Capital Industrial Financial Services Group Limited (the "Company")**  
**— Notification of publication of 2023 Annual Report (the "Current Corporate Communication(s)")**

We hereby notify you that the Current Corporate Communication(s) of the Company in both English and Chinese are now available on the Company's website at [www.capital-ifs.com](http://www.capital-ifs.com) and the website of The Stock Exchange of Hong Kong Limited (the "Stock Exchange") at [www.hkexnews.hk](http://www.hkexnews.hk) in an accessible format. You may access the Current Corporate Communication(s) through the Company's website or the Stock Exchange's website.

You may at any time choose either to receive printed copies of Corporate Communications<sup>(Note)</sup> in both English and Chinese free of charge or access through the Company's website at [www.capital-ifs.com](http://www.capital-ifs.com) (the "Website Version").

Even if you have elected (or are deemed to have consented) to receive the Website Version of all the Corporate Communications, if for any reason, you have difficulty in receiving or gaining access to the Website Version of the Current Corporate Communication(s) or would like to receive a printed copy of the Current Corporate Communication(s), please complete Part A of the Change Request Form (the "Change Request Form") on the reverse side of this letter, sign and return it by using the enclosed pre-paid mailing label attached (applicable for posting within Hong Kong) to the Company c/o the Company's branch share registrar in Hong Kong, Tricor Tengis Limited (the "Branch Share Registrar"), by post to 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email to [730-ecom@hk.tricorglobal.com](mailto:730-ecom@hk.tricorglobal.com). The Change Request Form may also be downloaded from the websites of both the Company and the Stock Exchange. The Company or the Branch Share Registrar will, upon receipt of your written request, promptly send the Current Corporate Communication(s) in printed form to you free of charge.

It is the responsibility of registered shareholders to provide a functional email address. If you have not provided your email address to the Company or need to update your email address, the Company recommends you to provide your email address by completing, signing the enclosed Change Request Form and returning to the Branch Share Registrar at the above-mentioned address by post or by email to [730-ecom@hk.tricorglobal.com](mailto:730-ecom@hk.tricorglobal.com). If the Company does not have your functional email address, until such time that the functional email address is provided to the Branch Share Registrar, you will be unable to receive via email notices of publication of the Website Version of Corporate Communications ("Notice of Publication") and Actionable Corporate Communications in electronic form. As such, the Company would only be able to send you the Notice of Publication and the Actionable Corporate Communications in printed form.

If you would like to change your election of means of receipt of all future Corporate Communications, please complete Part B of the Change Request Form and sign and return it by using the enclosed pre-paid mailing label attached (applicable for posting within Hong Kong) to the Company c/o the Branch Share Registrar to the above address or by email to [730-ecom@hk.tricorglobal.com](mailto:730-ecom@hk.tricorglobal.com).

Should you have any queries relating to this letter, please contact the Branch Share Registrar at (852) 2980 1333 during business hours (9:00 a.m. to 6:00 p.m. from Monday to Friday, excluding Hong Kong public holidays) or send an email to [730-ecom@hk.tricorglobal.com](mailto:730-ecom@hk.tricorglobal.com).

Yours faithfully,

By order of the Board

**CAPITAL INDUSTRIAL FINANCIAL SERVICES GROUP LIMITED**

**Sun Yajie**

*Chairman*

**Note:** "Corporate Communications" refer to any documents issued or to be issued by the Company for the information or action of holders of any of the Company's securities, including but not limited to: (a) the directors' report and its annual accounts together with a copy of the auditor's report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) notice of meeting; (d) listing document; (e) circular; and (f) proxy form.

"Actionable Corporate Communications" refer to any corporate communications that seek instructions from the Shareholders on how they wish to exercise their rights or make elections as Shareholders.

致登記股東：

首惠產業金融服務集團有限公司(「本公司」)  
2023年年度報告(「本次公司通訊」)之發佈通知

本公司現謹通知閣下，本公司的本次公司通訊的英文及中文版本以可供查索之格式登載於本公司網站([www.capital-ifs.com](http://www.capital-ifs.com))及香港聯合交易所有限公司(「聯交所」)的網站([www.hkexnews.hk](http://www.hkexnews.hk))。閣下可透過本公司網站或聯交所網站瀏覽本次公司通訊。

閣下可隨時選擇同時收取公司通訊<sup>(附註)</sup>之英文及中文印刷本，費用全免，或透過本公司網站([www.capital-ifs.com](http://www.capital-ifs.com))瀏覽公司通訊(「網上版本」)。

儘管閣下已選擇(或被視為已同意)收取所有公司通訊之網上版本，惟因任何原因以致閣下收取或接收本次公司通訊之網上版本出現困難或欲收取本次公司通訊之印刷本，請填妥本函背面的更改指示表格(「更改指示表格」)的甲部，並於簽署後使用隨附的已預付郵費郵寄標籤(適用於香港投寄)經本公司於香港之股份過戶登記分處卓佳登捷時有限公司(「股份過戶登記分處」)(地址為香港夏慤道16號遠東金融中心17樓)以郵遞方式或以電郵發送至[730-ecom@hk.tricorglobal.com](mailto:730-ecom@hk.tricorglobal.com)交回予本公司。更改指示表格亦可於本公司網站或聯交所網站內下載。本公司或股份過戶登記分處將於收到閣下之書面要求後，立即免費向閣下發送本次公司通訊之印刷本。

登記股東有責任提供有效的電子郵件地址。如閣下尚未提供閣下之電子郵件地址予本公司，或需更新閣下之電子郵件地址，本公司建議閣下填妥及簽署隨附之更改指示表格，並按上述地址以郵寄方式交回本公司的股份過戶登記處或以電郵方式發送至[730-ecom@hk.tricorglobal.com](mailto:730-ecom@hk.tricorglobal.com)。如果本公司沒有收到閣下的有效電子郵件地址，閣下將(i)無法透過電子郵件方式收取以電子方式發送的公司通訊網站版本的登載通知(「登載通知」)及可供採取行動的公司通訊。本公司只能以印刷本方式向閣下發送登載通知及可供採取行動的公司通訊之印刷本予閣下，直至股份過戶登記處收到閣下有效的電子郵件地址為止。

閣下如欲更改閣下所有日後公司通訊之收取方式的選擇，請填妥更改指示表格的乙部，並於簽署後使用隨附的已預付郵費郵寄標籤(適用於香港投寄)以郵遞方式至上述地址或以電郵發送至[730-ecom@hk.tricorglobal.com](mailto:730-ecom@hk.tricorglobal.com)經股份過戶登記分處交回予本公司。

閣下如有任何與本函有關的疑問，請在辦公時間內致電股份過戶登記分處(852) 2980 1333，辦公時間為星期一至星期五(香港公眾假期除外)上午9時正至下午6時正，或發送電郵至[730-ecom@hk.tricorglobal.com](mailto:730-ecom@hk.tricorglobal.com)。

承董事局命  
首惠產業金融服務集團有限公司  
主席  
孫亞杰  
謹啟

二零二四年四月十五日

附註：「公司通訊」指由本公司發出或將予發出以供本公司任何證券的持有人參照或採取行動的任何文件，其中包括但不限於：(a)董事會報告、年度賬目連同核數師報告以及(如適用)財務摘要報告；(b)中期報告及(如適用)中期摘要報告；(c)會議通告；(d)上市文件；(e)函函；及(f)委派代表書。

「可供採取行動的公司通訊」是指任何涉及及要求股東指示其擬如何行使其有關股東權利的公司通訊。

