



首惠产融

首惠產業金融服務集團有限公司\*

CAPITAL INDUSTRIAL FINANCIAL SERVICES GROUP LIMITED

(Incorporated in Bermuda with limited liability)

(於百慕達註冊成立之有限公司)

(Stock Code 股份代號: 730)

## NOTIFICATION LETTER 通知信函

Dear Non-Registered Shareholders,

14 April 2025

Capital Industrial Financial Services Group Limited (the “Company”)

- Notification of publication of 2024 Annual Report, Circular, Notice of Annual General Meeting and Proxy Form (the “Current Corporate Communication(s)”)

We hereby notify you that the Current Corporate Communication(s) of the Company in both English and Chinese are now available on the Company’s website at [www.capital-ifs.com](http://www.capital-ifs.com) (by clicking “Investors Relations” on the homepage of the Company’s website) and the website of The Stock Exchange of Hong Kong Limited (the “Stock Exchange”) at [www.hkexnews.hk](http://www.hkexnews.hk) in an accessible format. You may access the Current Corporate Communication(s) through the Company’s website or the Stock Exchange’s website.

You may at any time choose either to receive printed copies of Corporate Communication(s)<sup>(Note)</sup> in both English and Chinese free of charge or access through the Company’s website at [www.capital-ifs.com](http://www.capital-ifs.com).

If you would like to receive a printed copy of the Current Corporate Communication(s), please complete the Request Form (the “Request Form”) on the reverse side of this letter, sign and return it by using the enclosed pre-paid mailing label attached (applicable for posting within Hong Kong; otherwise, please affix an appropriate stamp) to the Company c/o the Company’s branch share registrar in Hong Kong, Tricor Tengis Limited (the “Branch Share Registrar”), by post to 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email to [730-ecom@vistra.com](mailto:730-ecom@vistra.com). The Request Form may also be downloaded from the websites of both the Company and the Stock Exchange. The Company or the Branch Share Registrar will, upon receipt of your written request, promptly send the Current Corporate Communication(s) in printed form to you free of charge.

As a non-registered shareholder, if you wish to receive Corporate Communications of the Company in electronic form, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares in the Company are held (collectively, the “Intermediaries”) and provide your email address to your Intermediaries. Please contact your intermediary/nominee for the detailed procedure. If the Company does not receive your functional email address from the Intermediaries, until such time that the functional email address is provided to the Intermediaries, you will be unable to receive any notices of publication of the Website Version of Corporate Communications (“Notice of Publication”) by email; and the Company would only be able to send you the Notice of Publication in printed form.

Please note that by completing and returning the Request Form to request for the printed copy of the Current Corporate Communication(s), you will expressly indicate that you prefer to receive the printed copies of all future Corporate Communications of the Company in both English and Chinese.

Should you have any queries relating to this letter, please contact the Branch Share Registrar at (852) 2980 1333 during business hours (9:00 a.m. to 6:00 p.m. from Monday to Friday, excluding Hong Kong public holidays) or send an email to [730-ecom@vistra.com](mailto:730-ecom@vistra.com).

By order of the Board  
CAPITAL INDUSTRIAL FINANCIAL SERVICES GROUP LIMITED  
Sun Yajie  
Chairman

Note: “Corporate Communications” refer to any documents issued or to be issued by the Company for the information or action of holders of any of the Company’s securities, including but not limited to: (a) the directors’ report and its annual accounts together with a copy of the auditor’s report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) notice of meeting; (d) listing document; (e) circular; and (f) proxy form.

致非登記股東：

首惠產業金融服務集團有限公司（「本公司」）

- 2024 年年度報告、通函、股東周年大會通告及代表委任表格（「本次公司通訊」）之發佈通知

本公司現謹通知 閣下，本公司的本次公司通訊之英文及中文版本上載於本公司網站([www.capital-ifs.com](http://www.capital-ifs.com))（請在本公司網站主頁「關於我們」項下按「投資者關係」專區）及香港聯合交易所有限公司（「聯交所」）的網站([www.hkexnews.hk](http://www.hkexnews.hk))。閣下可透過本公司網站或聯交所網站瀏覽本次公司通訊。

閣下可隨時選擇同時收取公司通訊<sup>(附註)</sup>之英文及中文印刷本，費用全免，或透過本公司網站([www.capital-ifs.com](http://www.capital-ifs.com))瀏覽公司通訊。

閣下如欲收取本次公司通訊之印刷本，請填妥本函背面的申請表格（「申請表格」），並於簽署後使用隨附的已預付郵費郵寄標籤（適用於香港投寄）經本公司於香港之股份過戶登記分處卓佳登捷時有限公司（「股份過戶登記分處」）（地址為香港夏慤道 16 號遠東金融中心 17 樓以郵遞方式或以電郵發送至 [730-ecom@vistra.com](mailto:730-ecom@vistra.com) 交回予本公司。申請表格亦可於本公司網站或聯交所網站內下載。本公司或股份過戶登記分處將於收到 閣下之書面要求後，立即免費向 閣下發送本次公司通訊之印刷本。

作為非登記股東，如 閣下欲以電子方式收取本公司的公司通訊，閣下應聯絡代 閣下持有股份的銀行、經紀、託管商、代理人或香港中央結算（代理人）有限公司（統稱「中介公司」），並向閣下的中介公司提供閣下的電子郵件地址。請聯絡閣下的中介人公司／代理人以了解詳細程序。如果本公司沒有從中介公司收到閣下的有效電子郵件地址，直至中介公司收到閣下有效的電子郵件地址前，本公司將無法透過電子郵件方式發送公司通訊網站版本的登載通知（「登載通知」），而本公司只能發送登載通知之印刷本予 閣下。

請注意，倘 閣下填寫及寄回申請表格以收取本次公司通訊之印刷本，即表示 閣下確認欲同時收取本公司之所有日後公司通訊之英文及中文印刷本。

閣下如有任何與本函有關的疑問，請在辦公時間內致電股份過戶登記分處(852) 2980 1333，辦公時間為星期一至星期五（香港公眾假期除外）上午 9 時正至下午 6 時正，或發送電郵至 [730-ecom@vistra.com](mailto:730-ecom@vistra.com)。

承董事局命  
首惠產業金融服務集團有限公司  
主席  
孫亞杰

二零二五年四月十四日

附註：「公司通訊」指由本公司發出或將予發出以供本公司任何證券的持有人參照或採取行動的任何文件，其中包括但不限於：(a) 董事會報告、年度賬目連同核數師報告以及（如適用）財務摘要報告；(b) 中期報告及（如適用）中期摘要報告；(c) 會議通告；(d) 上市文件；(e) 通函；及 (f) 委派代表書。

## Request Form 申請表格

To: **Capital Industrial Financial Services Group Limited**  
(the "Company")  
c/o Tricor Tengis Limited  
17/F, Far East Finance Centre,  
16 Harcourt Road, Hong Kong

致: **首惠產業金融服務集團有限公司**  
(「本公司」或「貴公司」)  
由卓佳登捷時有限公司轉交  
香港夏慤道 16 號  
遠東金融中心 17 樓

### REMINDER 提示

As a non-registered shareholder, if you wish to receive Corporate Communications (I) pursuant to the Listing Rules, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares are held (collectively, the "Intermediaries") and provide your email address to your Intermediaries.

作為非登記股東，如有意根據《上市規則》收取公司通訊 (I)，閣下應聯絡閣下持有股份的銀行、經紀、託管商、代理人或香港中央結算 (代理人) 有限公司 (統稱「中介公司」)，並向閣下的中介公司提供閣下的電子郵件地址。

I/We would like to receive the printed copies of the Current Corporate Communication(s) (the "Current Corporate Communication(s)") and all future Corporate Communications<sup>#</sup> of the Company in both English and Chinese.

本人／我們希望同時收取本次公司通訊 (「本次公司通訊」) 及 貴公司之所有日後公司通訊<sup>#</sup>之英文及中文印刷本。

Shareholder's full name:

股東全名:

Signature:

簽名:

(in block letters 以正楷填寫)

Contact telephone number:

聯絡電話號碼:

Date:

日期:

### Notes 附註:

- Please complete all your details clearly. Any Request Form that has not been completed clearly or otherwise incorrectly completed will be void at the discretion of the Company.  
請 閣下清楚填寫所有資料。本公司有酌情權決定任何未有清楚填寫或填寫不正確之申請表格將無效。
  - By completing and returning this Request Form to request for the printed copy of the Current Corporate Communication(s), you have expressly indicated that you prefer to receive the printed copies of all future Corporate Communications of the Company in both English and Chinese.  
倘 閣下填寫及寄回本申請表格以收取本次公司通訊之印刷本，即表示 閣下確認欲同時收取本公司之所有日後公司通訊之英文及中文印刷本。
  - For the avoidance of doubt, the Company does not accept any special instructions written on this Request Form.  
為免存疑，本公司概不接受於本申請表格上書寫之任何額外指示。
- <sup>#</sup> Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of the Company's securities, including but not limited to: (a) the directors' report and its annual accounts together with a copy of the auditor's report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) notice of meeting; (d) listing document; (e) circular; and (f) proxy form.  
本次公司通訊指由本公司發出或將予發出以供本公司任何證券的持有人參照或採取行動的任何文件，其中包括但不限於：(a) 董事會報告、年度賬目連同核數師報告以及（如適用）財務摘要報告；(b) 中期報告及（如適用）中期摘要報告；(c) 會議通告；(d) 上市文件；(e) 通函；及 (f) 委派代表書。

### PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

"Personal Data" in this statement has the same meaning as "personal data" defined in the Personal Data (Privacy) Ordinance, Cap. 486 (the "PDPO"), which may include but not limited to personal name, contact telephone number, email address and mailing address.

本聲明中之「個人資料」相等於《個人資料（私隱）條例》（第 486 章）（「《私隱條例》」）所定義之「個人資料」，當中可能包括但不限於 閣下之姓名、聯絡電話號碼、電郵地址及郵寄地址。

Your supply of Personal Data is on a voluntary basis for the purpose of receiving Corporate Communications in the manner chosen. Your Personal Data will be retained for such period as may be necessary for our verification and record purposes.

閣下是自願提供個人資料，以便按 閣下選擇之方式收取本次公司通訊。本公司將在有需要之期間，保存 閣下之個人資料作核實及記錄用途。

You have the right to request access to and/or correction of the respective Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of the Personal Data should be in writing by either of the following means:

閣下有權根據《私隱條例》中的條款，查閱及／或修改 閣下之個人資料。任何相關查閱及／或修改個人資料之要求均須以書面方式透過以下途徑提出：

By mail to: Privacy Compliance Officer  
Tricor Tengis Limited  
17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong  
By email to: [is-enquiries@vistra.com](mailto:is-enquiries@vistra.com)

郵寄至: 私隱事務主任  
卓佳登捷時有限公司  
香港夏慤道 16 號遠東金融中心 17 樓  
電郵至: [is-enquiries@vistra.com](mailto:is-enquiries@vistra.com)

(Please cut along the dotted line 請沿虛線剪下)

### Mailing Label 郵寄標籤

Please cut the mailing label and stick it on an envelope to return this Request Form to us.

No postage stamp is required for local mailing.  
倘 閣下寄回此申請表格，請將此郵寄標籤剪貼於信封上。  
如在本港投寄， 閣下無需支付郵費或貼上郵票。

Tricor Tengis Limited  
卓佳登捷時有限公司  
Freepost No. 簡便回郵號碼: 10 GPO  
Hong Kong 香港  
Capital Industrial (730)